

MINUTES OF EXECUTIVE MEETING

24 July 2008
Bomaderry Bowling Club

MEETING OPENED

7.10am by Garry Wilbraham

Welcome Harry Ray to the committee.

1. ATTENDANCE

Chair: Garry Wilbraham

Tony Emery, Lynnette Kearney, Doug Symes, Beverley Bloomfield, Chance Hanlon,
Paul Henderson, Murray Mortimer, Harry Ray

Minutes: Sonya Cochrane

APOLOGIES

John Lamont, Greg Fellows

MOTION

To accept the apologies

Moved: Paul Henderson Seconded: Lynnette Kearney

Carried

2. MINUTES OF PREVIOUS MEETING

MOTION **To accept the minutes of the meeting 14 July**

Moved: Murray Mortimer Seconded: Tony Emery

Carried

3. BUSINESS ARISING FROM MINUTES

6.3 *Shoalhaven on Show*

Minister Tony Kelly will now be opening the Show. He will be in town all day on Friday; some significant announcements are expected.

6.1 *AGM*

Consider it a successful night. Westpac happy with the response.

Consider the big banks valuable speakers. Silver Sponsors. Consider guest spots – anyone topical or with useful information eg. Tyco, Albatross.

4.1 *Shoalhaven Area Consultative Committee = Regional Development Australia*
Those who were on the committee meet and make a response

Action GW, JL,
TE

4. CORRESPONDENCE

4.1 Timbercrete Sustainable Housing scheme. Support the project in principle. Tony will keep the Executive updated.

MOTION **Thank Timbercrete for correspondence & request list of people who are actively supporting the project.**

Action SC

Moved: Tony Emery Seconded: Murray Mortimer

Carried

MOTION **Accept correspondence as read**

Moved: Beverley Bloomfield Seconded: Paul Henderson

Carried

5. SUB COMMITTEE REPORTS

5.1 FINANCE

Balances

NCP \$82,228.58

SBC \$38,460.74

Voucher \$27,042.94

5.1.2

Audit

Consensus on the value of having the audit. Important that areas were identified which need to be addressed. Reserve judgement that we do it again but Doug is of the opinion he would recommend it. The following procedures are to be implemented.

5.1.3

Reporting

The following reports are to be presented at each meeting:

1. P&L and cash flow analysis – income in and out.
2. Bank reconciliation and bank statement to be presented every month.

Action SC

5.1.4

Financial Management

Reporting. All income to be receipted and filed

5.1.5

Annual statement

To Dept Fair Trading 8 weeks after AGM from Booth Partners

Action LK & SC

5.1.6

To grow successfully a business plan is to be developed. In the first instance, management committees should determine their annual budget.

MOTION

Move we have budgets for the next monthly meeting from finance and management committees and accept finance report.

Action All

Moved: Tony Emery Seconded: Chance Hanlon

MOTION

Move the EO be given the authority get the bank balances from online banking

Move: Doug Symes Seconded: Harry Ray

Carried

5.2

MEMBERSHIP

109 paid members to date. Reminders to be sent to those who have not paid.

Action SC

5.3

MEETINGS AND EVENTS

5.3.1

Shoalhaven on Show

Should come out \$10,000 in front.

Acknowledge the enormous amount of work Linda Marquis has put in to the event.

Garry acknowledges the work of Chance & Lynnette also.

MOTION

Up to \$100 be spent for thank you to Linda Marquis

Moved: Chance Hanlon Seconded: Paul Henderson

5.3.2

August GM

19 August, Bomaderry Bowling Club, \$30pp

5.3.3

CBA

Networking evening – business after hours 30 September, 5.30 – 7pm. \$1500 fee for the evening and will include a recurring slide show and 5 minute talk. The Boatshed, Wharf Rd is a possible venue.

5.3.4

Local Council Elections

Invite potential mayoral candidates to speak at the August meeting. 5 minute to answer three questions. Write questions and send invitation.

Action MM & CH

5.4

SOUTHERN AREA

No report

5.5 ROADS & DEVELOPMENT

No report

6. GENERAL BUSINESS

6.1

Sub committees

Finance & management: Doug Symes, Harry Ray, John Lamont
Membership: Beverley Bloomfield, Paul Henderson, Harry Ray
NCP: Catherine Shields
Transport & infrastructure: Tony Emery, Murray Mortimer
Meetings & events: Chance Hanlon, Lynnette Kearney
Policy: Murray Mortimer, Tony Emery
Southern Area: Greg Fellows

MOTION

Move these Executive members represent each of the sub-committees

Moved Doug Symes Seconded: Paul Henderson

Carried

6.2

List these sub-committees and reps on front page of website

Action: SC

6.3

List of sub-committee roles to go to relevant people

Action MM & SC

6.4

Invite John Crago to the next meeting for a presentation on better utilising our web site

Action SC

6.5

Pollies for Small Business Program

Tony Emery has Fred Nile and will represent the SBC on this program.

6.6

DEEWR Workshops

Having a stand at SoS. Workshops coming up on different industry sectors. Some of survey respondents had specific issues with employment. Plan to meet with them, identify key issues and develop strategies from them.

6.7

IDEC

Standing committee on regional development, local government, transport. Two country meetings, one in Nowra 14 August. Public submissions can be made between 2pm – 4pm.

6.8

Stockland

If they don't do the expansion, where does that leave us? Report that it is on hold and may downsize. Opens up a lot of good opportunities; consider how we can help. Area Consultative Boards: Put ourselves forward as the authority on business.

6.9

Nowra Hotels

Letters requesting a presentation at a members meeting have been sent. Awaiting replies.

6.10

Business Awards

SBC nominate Ian Jorgenson & Soilco for awards
Moved: Harry Ray Seconded: Paul Henderson

MOTION

The Shoalhaven Business Chamber nominate Ian Jorgenson Electric & Data & Soilco for Shoalhaven Business Awards 2008

Moved: Paul Henderson Seconded: Harry Ray

Carried

MEETING CLOSED 9.00am

NEXT MEETING Thursday 21 August 2008, 7.00am. Bomaderry Bowling Club

ATTACHMENT Action table 24 July 2008 Executive meeting

ACTION TABLE**24 July 2008**

ITEM	ACTION	PERSON
3.4.1	Suggestions for SACC direction now they are Regional Development Australia	Garry Wilbraham, John Lamont, Tony Emery
4.1	Timbercrete letter requesting people involved in project	Sonya Cochrane
5.1.3	Financial reports for meeting	Sonya Cochrane
5.1.5	Financial statement to Dept Fair Trading	Lynnette Kearney Sonya Cochrane
5.1.6	Budget from each management committee to be tabled at the next meeting	All
5.2	Reissue unpaid membership invoices	Sonya Cochrane
5.3.4	Invite mayoral candidates to speak at the next meeting. Three questions to be drafted for them to respond to.	Murray Mortimer Chance Hanlon
6.2	List these sub-committees and reps on front page of website	Sonya Cochrane
6.3	List of sub-committee roles to go to relevant people	Murray Mortimer Sonya Cochrane
6.4	Invite John Crago to the next meeting for a presentation on better utilising our web site	Sonya Cochrane
	Letter to the Editor congrats on SEC	Sonya Cochrane