

**Management Committee Meeting** Tuesday 15<sup>th</sup> June 2010  
Nowra Chemicals, South Nowra

MEETING 7.09am  
OPENED

PRESENT Catherine Shields, John Lamont, Michelle Miran, Harry Ray, Dave Mitchell, Clive Brooks, Tony Emery, Doug Symes, Warren Seccombe, Linda Marquis, Chance Hanlon, Lynnette Kearney, David Goodman

APOLOGIES Vaughan Sansom, Beverley Bloomfield

1 PREVIOUS MINUTES

Motion Accept the Minutes from meeting 18th May 2010 Carried  
Moved: John Lamont Seconded: Michelle Miran

2 BUSINESS ARISING

2.1 MANAGEMENT RULES & POLICY  
Murray Mortimer & Dave to meet and finalise Policies. David Goodman to be notified when meeting will take place. Tony to organise

2.2 PROFESSIONALS GROUP  
Linda met with Grant Gleeson and they have decided that they are happy to leave things as they are.  
Motion Offer the Professional Group an Honourary Membership. All in favour Carried

2.3 EVENTS  
Linda Marquis has been selected as the Events Co-ordinator for the Shoalhaven Business Awards

2.4 GENERAL BUSINESS  
Shoalhaven Youth + Shoalhaven Business = Shoalhaven's Future. Linda  
More information needed from Donna Corbyn. Linda to check and see if they are ready to present at our next Business after hours – Great Southern Motorcycles

Sponsorship Packages have been revamped  
Platinum x 1, Gold x 2, Silver x 6

Truck Crash Report – Letter to be written to Matt Brown, Shelley Hancock and the RTA regarding the use of Bolong Road during emergency situations on the Princes Highway Linda

3. CORRESPONDENCE

Letter tabled at Management Meeting regarding the Alliance between the SBC and IBC. Letter has been added to the June Correspondence Carried

Motion Move Correspondence be accepted.  
Moved: David Goodman Seconded: Lynnette Kearney

4. SUB COMMITTEE REPORTS

4.1 FINANCE & MANAGEMENT  
Motion Move: Request that all budgets be finalised and submitted to the management committee for approval prior to June 30 each year Carried

Moved: Chance Hanlon Seconded: Doug Symes

4.1.2 Note that the CBD is heading for a \$ 17,000.00 Loss

4.1.3 Debtors are in good shape, best for some time

4.1.4 Tax Invoices and receipts have been revamped to make them clearly identifiable

Motion Move the Finance Report be accepted Carried  
Moved: Doug Symes Seconded: Tony Emery

4.2	MEMBERSHIP		
	No Meeting this Month. Nothing to report		
			Carried
4.3	CBD REPORT		
4.3.1	Holly Sutherland & Nadine Cove have resigned from the CBD Committee		
4.3.2	Letter to be written to Holly & Nadine thanking them for their contribution		Linda
Motion	Moved the CBD Report be accepted		
	Moved: Catherine Shields Secoded: Michelle Miran		Carried
4.4	EVENTS		
4.4.1	Business after Hours is on the 23rd of June at Great Southern Motorcycles		
4.4.2	Shoalhaven Business Awards is running on a tight schedule, but all is in order. Main priority at this point in time is the Sponsors		
4.4.3	Linda was working with RDA to split costs of Display Booths and temporary fencing due to RDA wanting to hold a Indigenous Employment Expo on the Thursday before the SOS Expo		
Motion	Move Events Report be accepted		
	Moved: Clive Brooks Secoded: Warren Seccombe		Carried
4.5	SOUTHERN AREA		
4.5.1	Report tabled by Lynnette Kearney.		
4.5.2	Calendar put forward by Southern Area. Circulate to Management Committee		Dave
4.5.3	AGM is on tomorrow night. We have 3 people attending		
Motion	Move SA Report be accepted		
	Moved: Lynnette Kearney Secoded: John Lamont		Carried
4.6	POLICY		
4.6.1	CBD CONTAINERS		
	Quote is being done to put a roof over the Containers		
	Working bee to be organised to clean out the containers		
	Take photos of the financial records that appear to be ruined		
4.6.2	LOCAL PREFERENCE POLICY		
	This policy is to be further developed before being submitted to the Management Committee for approval, and then sent onto SCC for consideration		
Motion	Move the Policy Report be accepted		
	Moved: David Goodman Secoded: Clive Brooks		Carried
4.7	BUSINESS AWARDS		
Motion	Move the Business Awards Report be accepted		
	Moved: Clive Brooks Secoded: Warren Seccombe		Carried

## 5. GENERAL BUSINESS

- 5.1 Gerringong Princes Highway Upgrade Tabled by Tony Emery
- 5.2 IBC Top 10 Priorities. Hard copy to be sent to Management Committee
- 5.3 Cluster Funding through Department of Industry & Investment. Funding opportunities for \$ 5,000.00 and \$ 10,000.00 including "in kind" contributions. Application for funding to be done by Michelle Miran & Linda Marquis Linda & Michelle
- 5.4 Chance Hanlon announced that he would be re-standing for the committee and he would take on the Vice Presidents role if elected at the AGM

Meeting closed: 8.32am

Next meeting to be held at Nowra Chemicals, on the 20<sup>th</sup> of July 2010 at 7.00am

The above minutes are a true representation of this meeting.

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PRESIDENT OR REPRESENTATIVE SIGNATURE

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DATE

**ACTION TABLE**

2.1	MANAGEMENT RULES & POLICY Murray Mortimer & Dave to meet and finalise Policies. David Goodman to be notified when meeting will take place	Tony to organise
2.2	Shoalhaven Youth + Shoalhaven Business = Shoalhaven's Future. More information needed from Donna Corbyn. Linda to check and see if they are ready to present at our next Business after hours – Great Southern Motorcycles	Linda
2.3	Truck Crash Report – Letter to be written to Matt Brown, Shelley Hancock and the RTA regarding the use of Bolong Road during emergency situations on the Princes Highway	Linda
2.4	Letter to be written to Holly & Nadine thanking them for their contribution	Linda
2.5	Calendar put forward by Southern Area. Circulate to Management Committee	Dave
2.6	Cluster Funding through Department of Industry & Investment. Funding opportunities for \$ 5,000.00 and \$ 10,000.00 including "in kind". Application for funding to be done by Michelle Miran & Linda Marquis	Michelle & Linda